

**McKinley Elementary School  
PTO Meeting Minutes**

**Attendance: See attendance sheet**  
**Date: October 5, 2017**  
**Location: McKinley Library**  
**Time: 7:00pm– 8:00pm EST**

AGENDA	DISCUSSION, FINDINGS, AND CONCLUSIONS	RECOMMENDATIONS AND ACTIONS	RESPONSIBLE PARTY
<p><b>Welcome to all Attendees</b></p>	<p>Meeting called to order @ 7:00pm.  Welcome to members!  Introductions done by ALL attendees.</p>		<p>Mavis Robinson</p>
<p><b>Principals Report</b></p>	<p>-Brief introduction for the people who have not met new principal as of yet.  -October Newsletter has gone out with all of the October activities.  <b>-Upcoming Activities:</b></p> <ol style="list-style-type: none"> <li>1. Picture Days October 9-10</li> <li>2. Goodies with Guest for the K-3 grades October 12 @ 0800</li> <li>3. NE Shakeout Drill (Earthquake Drill) Children are taught to Drop-Cover-Hold on.</li> <li>4. Macquerade Ball</li> <li>5. Halloween Parade October 31 @ 0930</li> <li>6. Halloween Party Ocotber 31 in the afternoon-times are class specific</li> <li>7. Oddysey of the Mind*</li> </ol> <p>-Colleen Murphy (PTO Teacher Representative) sent a note of thank you from the teachers for all of the support.  -McKinley Garden was awarded a <b>Garden of Districition</b> from the PA Horticultural Society  -HEART Presentation</p> <ul style="list-style-type: none"> <li>• S.W.P.B.I.S.(School-wide Positive Behavioral Intervention and Supports): is a school wide prevention program that aims to establish a social culture within schools where students expect and support appriate behavior.</li> <li>• S.W.P.B.I.S. Committee meets monthly.</li> <li>• Gives the students the power to stop bullying and report.</li> </ul> <p>* November Newsletter will highlight November Activities.</p>	<p><b>*Odyssey of the Mind needs Volunteers*</b></p>	<p>Mrs. Kim</p>
<p><b>President's Report McKinley Programs and Activities</b></p>	<ul style="list-style-type: none"> <li>• Thursday Email: will be our primary method of communication. Some paper will still need to be sent home for consents.</li> <li>• Directory: if not already done complete the online data collection for the directory.</li> </ul> <p>-Activities and Events:</p> <ol style="list-style-type: none"> <li>1. Scarecrow Night: 10/13</li> <li>2. Fall Spirit Wear: Information will be sent home in a week or so</li> </ol>		<p>Mavis Robinson</p>

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	<ol style="list-style-type: none"> <li>3. Directory (Marlyse Burlingame): deadline for Art work for the directory deadline has been extended to Friday 10/06.</li> <li>4. Environmental Science Night (11/15). Tookany Water Shed</li> <li>5. Holiday Shop: dates have been changed to 11/28-12/05 **</li> <li>6. Roller Skating Parties scheduled for 12/5 and 03/13.</li> <li>7. McKingo scheduled for 03/23.</li> <li>8. Ice Skating Fundraiser-dates TBD</li> <li>9. Race for Education: the largest fundraiser as half of the money raised goes back to the school. ***</li> <li>10. Box Tops: Jan-Feb. (Raised last year \$1300-last year)</li> <li>11. Talent Show: scheduled for 05/04.</li> <li>12. PTO Plant Sale: scheduled for 05/11</li> <li>13. Spring Fair: scheduled for 05/18 ****</li> <li>14. Possible 6<sup>th</sup> grade off-property Adult Social: nothing planned as of yet.</li> <li>15. Yearbook</li> </ol>	<p><b>** Need a chair for Holiday Shop-would prefer a parent of a child in K-3 grades.**</b></p> <p><b>***Race for Education needs a chair-possibly a parent representative from each grade so the work can be divided.***</b></p> <p><b>****Spring Fair Needs HELP.****</b></p>	
<b>Treasurers Report</b>	<ul style="list-style-type: none"> <li>• End of year Update: stayed under budget by about \$5000</li> <li>• Dama club has a \$9000 balance-they may purchase a shed to store props.</li> <li>• 6<sup>th</sup> grade committee: they raise their own money through fundraisers.</li> <li>• Money is raised a year in advance-money being used this year was raised last year.</li> <li>• The budget for '17-'18 is \$32,475. <ol style="list-style-type: none"> <li>i. Each grade gets a stipen.</li> <li>ii. Book Fair graised \$3000.</li> </ol> </li> <li>• A specific form needs to be completed for reimbursement of any money spent.</li> <li>• All unbudgeted expenses above \$250 must voted on at a PTO meeting and receive additional approval from the Principal and/or District designee.</li> <li>• The AEF has a goal to purchase 1 chromebook for each child in the district-not sure of the deadline.</li> </ul>		Tara Eng
<b>New Business</b>	<ul style="list-style-type: none"> <li>• Raffle from families who have paid PTO dues-bag filled with McKinley 'gear'. Winner: Melissa</li> <li>• Kidstuff books <ol style="list-style-type: none"> <li>i. Will be sold until next Friday 10/13</li> <li>ii. Barely any sales this year-sales way down from previous years.</li> <li>iii. Needs to be better advertised.</li> <li>iv. May not do this fundraiser next year.</li> </ol> </li> </ul>		

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<p><b>Open Floor Discussion</b></p>	<ul style="list-style-type: none"> <li>• Not on amazon- right now. Lauren Donnelly is looking to get McKinely added.</li> <li>• Giant fundraising number is on the McKinley website.</li>   <li>• Michelle is running the website.</li> <li>• Activities right now: Zumba and Steam Club.</li>   <li>• <b>Computers are now available if you need/want help completing the computer part of the Volunteer clearances.</b></li> </ul>		<p>All members</p>
<p><b>Next Steps</b></p>	<p><b>Meeting Adjourned at 7:42pm.</b></p>		

Minutes Submitted by Jenifer M. Arroyo, October 09, 2017