



Abington School District  
**McKinley**  
Elementary School  
370 Cedar Road, Elkins Park, PA 19027  
215-663-0430

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**McKinley Elementary School PTO**

**APPROVAL FORM FOR UNBUDGETED\* PURCHASES,**  
**DONATIONS AND/OR CONTRIBUTIONS OF ITEMS, EQUIPMENT,**  
**MATERIALS, MONEY IN EXCESS OF \$250.00 (blue form)**

MCKINLEY ELEMENTARY PTO

Nature of purchase, donation, and/or contribution of items, equipment, materials, money:

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Purpose of purchase, donation, and/or contribution of items, equipment, materials,  
money:

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Source of funds for purchase, donation, and/or contributions:

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Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

Cc: Principal

Approved/Denied (circle one) by Principal/Other Superintendent Designee\*\*:

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Date: \_\_\_\_\_

(If appealed to Superintendent):

Approved/Denied (circle one) by Superintendent:

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Date: \_\_\_\_\_

\* Unbudgeted means not reflected in the PTO budget submitted to the Principal.

\*\* If the Principal or other Superintendent's designee denies the request or fails to respond within three business days of the request, the PTO may appeal to the Superintendent.